



AGENDA

BOARD OF TRUSTEES VOTING MEETING

January, 2019, 6:30 PM

Hope Library

Board:
School:
Public:

1. **Call to order** – K. Wenger called the meeting to order at
2. **Opening statements – Kent Wenger** –
3. **Review & accept minutes from December 20, 2018 Voting Meeting** –
 - _ made a motion to accept the minutes and _ seconded. The motion passed.
4. **Academy Council Update - Student (if present)**
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5. **Committees Meeting updates – Committee Chairs**
 - Development Committee – Denise Kozuch-Harakal / Dan Rufo
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 - Curriculum Committee – Dan Rufo
 - Calendar presentation for SY 19-20
 - _ made a motion to approve the SY 19-20 calendar and _ seconded. The motion passed.
 - HR Committee – Janel Work
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 - Finance Committee – Shawn Glick
 - Business Manager’s Report – Carol –
 - _ made a motion to approve the Business Manager’s report and _ seconded. The motion passed.
 - 403B Match - Vote to approve Staff Discretionary 403B Match for the January 1, 2018 through December 31, 2018 Plan Year –
VOTE
 - Enrollment is holding steady, but is down 19 students from the same period last year. This is primarily due to vacancies in the 11th and 12th grades. Naomi Siedlecki is attempting to fill the vacancies, but it is difficult to fill at this point in the school year. As a result of the decline in enrollment, forecasted revenue is down \$218K from the approved budget. The budget will be adjusted later in the year to account for the decline in enrollment.



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- Certificate of Occupancy – Ramp is finished. Railing on steps need to be installed by Franklin Commons. RA to contact borough for certificate when finished.
 - Apex Consulting Review – Apex has been monitoring the network and responding to issues. Admin has been meeting with Apex to discuss results of tech audit and develop action plan to address weaknesses and long-term goals. Gina is coordinating a formal presentation by Apex to the board. Will need to consider reauthorizing the contract for next year.
 - 5-year Projections. Carol to start drafting. Various alternatives will be addressed once the basic 5-year projection is finalized.
 - Investigate investing options for any excess cash. Need to schedule meeting/call with Customers Bank.
 - Investment Policy. Draft being reviewed. Need to finalize and send to counsel. Will need three readings at board meetings.
 - Review/Discuss proposal from Charter Choices for Strategic Planning.
 - Franklin Commons Condo Association (FCCA) Budget. The new FCCA budget will increase RA's costs since the HVAC maintenance contract of \$21,300 for will no longer be included in the CAM and instead be paid, on a proportional basis, by each condo owner. FCCA also needs to invest in capital improvements (e.g. security system upgrade, sidewalk repairs, etc.) and the reserve is zero (\$0). The vote by the FCCA board on the new budget was postponed. A special assessment to add to the reserve will also increase RA's cost. RA reviewing the impact of the changes.
 - Schedule 2019-2020 Budget Meetings. Budget needs to be finalized in June. Considering holding meetings in March, April and May prior to the board meetings or in the evenings.
 - Vote to approve Staff Discretionary 403B Match for the January 1, 2018 through December 31, 2018 Plan Year.
 - Charter Reauthorization - RA's Charter expires June 30th, 2020. Gina to draft letter for Kent Wenger to send to Phoenixville School District to start the reauthorization process.
- Strategic Planning Meeting – Dan Rufo
 - Board Retreat Update and Agenda
 1. Expansion options – narrow down to 2
 2. Foundation discussion
 3. Legal aspects/Charter needs
 4. Board Training – Legal
 5. Board re-birth

6. Administration Reports

- Lower School Principal Report - Christine



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- Upper School Principal Report – Michelle
- Dean of Student's Report – Harold
- CEO Report – Gina
 - Staff roster by Business Manager –
 - _ made a motion to accept the December roster and _ seconded. The motion passed.
 - _ made a motion to accept the January roster and _ seconded. The motion passed.

7. Old Business

- Policy Review - Second Reading: Social Media Use
- Board positions – Nominations - Janel

8. New Business

- **Vote on resignation of Eva**
- **Nomination for Vice president**
- **CEO Bonus – Vote (executive session if necessary)**

9. Public Comment

10. Adjournment

11. Executive Session – to discuss real estate items and a parent complaint